



## Notice to attend Acando AB's Annual General Meeting 26 April 2018

The shareholders of Acando AB (publ.) corp reg no 556272-5092 are hereby convened to the Annual General Meeting of Shareholders (AGM) to be held at 5pm on Thursday, 26 April 2018 at Sheraton Stockholm Hotel, Tegelbacken 6, Stockholm, Sweden.

### Notification of intention to attend, and related items

Shareholders who wish to attend the AGM must

- **be listed** in the register of shareholders maintained by Euroclear Sweden AB Friday **20 April 2018**;
- and **notify** Acando of their intention to attend the AGM at the latest by **12 noon on Friday 20 April 2018**.

Notification of intention to attend may be made by one of the following ways:

- by telephone to +46 (0)8-699 70 00, weekdays 08.00-17.00 hrs
- by post to: Acando AB, Box 16061, SE-103 22 Stockholm, Sweden
- via Acando's website: [www.acando.com](http://www.acando.com).

Notifications must include the shareholder's name, address, telephone number, personal ID number or corporate registration number, as well as the names of any assistants.

Shareholders represented by proxy must enclose a power of attorney for the proxy together with the notification to attend. Persons who represent a legal entity must produce a copy of the certificate of incorporation or similar document that states the company's authorised signatories. Shareholders may appoint one or more representatives. If more than one representative is appointed, it must be stated in respective proxy which share the representative may vote for. Proxy form will be available at [www.acando.com](http://www.acando.com).

Shareholders whose shares are registered with a trustee (through bank notary or other administrator) must ensure that they be temporarily entered in the register of shareholders held by Euroclear Sweden AB in order to take part at the AGM. Shareholders must inform their trustee of this well before 20 April 2018, date by which such temporary registration must be completed.

### PROPOSED AGENDA

1. Opening of meeting and election of chairman of the meeting.
2. Establishment and approval of a voting list.
3. Election of one or two persons to verify and sign the minutes.
4. Approval of the agenda.
5. Determination as to whether the meeting has been duly convened.
6. Presentation of the annual accounts, the consolidated accounts and their respective audit reports. Report from the managing director.
7. Resolutions in respect of:
  - a) Adoption of the income statement and balance sheet as well as the consolidated income statement and consolidated balance sheet;
  - b) Appropriation of the Company's profits according to the adopted balance sheet, and determination of the record date for payment of a dividend;
  - c) Discharge from liability for the members of the board of directors and the managing director.
8. Determination of number of board members and auditor or authorised accounting firm.
9. Determination of remuneration of board members and the auditors.
10. Details of board-member candidates' positions in other companies, as well as election of board members.
11. Election of chairman of the board.
12. Election of auditor.
13. Resolution on principles for the appointment of members of the Nomination Committee.

14. Resolution to authorise the board to adopt a new share issue.
15. Resolution to authorise the board to resolve the repurchase and transfer of own shares.
16. Proposal of the board regarding guidelines for the remuneration of senior executives.
17. Resolution concerning a share savings program 2018
  - a) Introduction of a share savings program 2018;
  - b) Authorization to resolve to issue Class C shares,
  - c) Authorization to resolve to repurchase Class shares,
  - d) Resolution on the transfer of own Class B shares,
  - e) Should the AGM not adopt the above item b)-d), that an equity swap agreement be entered into with a third party.
18. Closing of the meeting.

## **PROPOSED RESOLUTIONS**

### **Proposed chairman of the AGM, number of board members and auditor or authorised accounting firm, remuneration, as well as election of board members, board chairman and auditor (items 1, 8, 9, 10, 11 and 12)**

The following proposals have been prepared by the Company's nominating committee composed of Börje Bengtsson (chairman), Ulf Hedlundh, Åsa Nisell and Ulf J Johansson.

The nominating committee proposes unanimously:

- That the chairman of the AGM be Ulf J Johansson;
- That there be six board members elected by the AGM and that the number of auditors shall be one;
- That the remuneration of external board members be set at SEK 2,100,000 of which the chairman shall receive SEK 600,000 and the other members shall each receive SEK 240,000. The board shall also dispose of SEK 300,000 to be divided among committee members;
- That the remuneration of the auditors be in accordance with their agreed invoice;
- That the AGM re-elect Ulf J Johansson, Lena Eliasson, Magnus Groth, Anders Skarin, Alf Svedulf and Caroline af Ugglas as board members;
- That the AGM re-elect Ulf J Johansson as chairman of the board;
- That as auditor, for the period up until the end of next AGM (2019), in accordance with recommendation from the board's Audit committee, elect the auditing firm KPMG, which intends to appoint Helena Arvidsson Älgne Principal Auditor.

Information regarding all those proposed to be members of the board of Acando AB is available at [www.acando.com](http://www.acando.com).

### **Appropriation of profits (item 7 b)**

The board of directors propose that a dividend be declared in the amount of SEK 1.40 per share and that the record date for payment of the dividend shall be 30 April 2018. Payment through Euroclear Sweden AB is estimated to be able to take place on 4 May 2018.

### **Resolution on principles for the appointment of members of the Nomination Committee (item 13)**

Rules governing the composition of the Nomination Committee prior to future Annual General Meetings applies until further notice.

1. The company is to have a Nomination Committee that comprises members appointed by each of the four largest shareholders in terms of votes, or shareholder groups in accordance with item 2 below, who wish to appoint a member. The names of the four members and the names of the shareholders who appointed them must be published at least six months prior to the Annual General Meeting. The Nomination Committee's mandate period extends until such time as a new Nomination Committee has been appointed. If the members do not agree otherwise, the Chairman of the Nomination Committee is the member appointed by the largest shareholder in terms of votes, but is not permitted to be a Board member of Acando. The Chairman of the Board of Directors is co-opted to the Nomination Committee, if the Chairman is not among the four largest owners in terms of votes.

2. The Nomination Committee is established based on shareholders' statistics from Euroclear Sweden AB on the last banking day in September in the year prior to the Annual General Meeting and other reliable shareholder information received by the company at that time. In assessing who comprises the four largest shareholders in terms of votes, a group of shareholders is considered to represent one owner if they (i) are classified as one group of owners in the Euroclear Sweden system or (ii) have made public and have informed the company in writing that they have concluded a written agreement that, through coordinated exercise of their voting rights, they have taken a long-term joint position with regard to the company's administration. The Chairman of the Board of Directors is responsible for notifying the Nomination Committee's statutory meeting.

3. In the event that less than two months prior to the Annual General Meeting, one or several shareholders that have appointed members to the Nomination Committee no longer belong to the four largest owners in terms of votes, the members appointed by these shareholders must vacate their positions and the or those shareholders now included among the four largest shareholders in terms of votes, after contact with the Chairman of the Nomination Committee, will have the right to appoint members.

Shareholders, who have been added to the four largest owners later than two months prior to the Annual General Meeting, will, instead of being appointed to the Nomination Committee, have the right to appoint a person that will be co-opted to the Nomination Committee. Shareholders, who have appointed member of the Nomination Committee, have the right to discharge this member and appoint a new member of the Nomination Committee. Changes in the composition of the Nomination Committee must be made public as soon as any such changes have occurred.

4. The Nomination Committee is to submit proposals regarding the following issues for resolution by the Annual General Meeting:

- (a) proposal regarding the Chairman of the AGM,
- (b) proposal regarding the Board of Directors,
- (c) proposal regarding the Chairman of the Board,
- (d) proposal regarding directors' fees distributed between the Chairman and other members of the Board, and remuneration for committee work,
- (e) proposal regarding auditors,
- (f) proposal regarding the auditors' fees, and
- (g) if appropriate, proposal regarding revision of principles regarding appointing a Nomination Committee.

5. The Nomination Committee will, in conjunction with its other tasks, fulfill the assignments incumbent on nomination committees under the Swedish Corporate Governance Code. If required, the company must also defray any reasonable costs for external consultants that are deemed essential by the Nomination Committee, to enable the Nomination Committee to discharge its duties.

#### **Proposal to authorise the board to resolve the issue of shares (item 14)**

The board proposes that the AGM authorise the board to resolve a new issue of class B shares to the degree that such issue may take place without the Articles of Association being amended. Furthermore, the board's utilisation of such authorisation may not imply that the total increase in share capital exceed 10 percent of the registered share capital at the point in time the board should utilise the authorisation for the first time. Shares may be issued with the condition that new shares may be paid with capital contributed in kind or by set-off. Accordingly, the authority shall not include the right for the board to resolve on a new cash issue. The issue may take place with waiver of shareholders' preferential right.

The authorisation may be utilised upon one or several occasions up until the next AGM. The issue price shall correspond to the share's appraised market value.

The reason for shareholders' preferential rights being able to be waived is to enable the Company to issue shares in conjunction with the acquisition of companies or business activities. In connection with such acquisitions, the board of directors is, however, not entitled to combine the authorisation under this item 14 with the authorisation under item 15 regarding transfer of own shares of class B in such way that the total number of shares of class B that is paid in connection with acquisitions made through issues in kind exceeds 10 percent of the registered share capital.

For resolution according to the board's proposal according to this item 14 requires that the resolution is supported by shareholders with at least two thirds of both the given votes as the shares represented at the AGM.

### **Proposal to authorise the board to resolve the repurchase and transfer of own shares (item 15)**

The board proposes that the AGM authorise the board, up until the next AGM, on one or several occasions, to resolve the acquisition and the transfer of own class B shares with waiver of shareholders' preferential rights. Acquisitions may be made only through Nasdaq Stockholm within at each time prevailing share price interval (meaning the interval between the highest bid price and ask price), and the number of shares acquired must not be so great that the Company's holding of its own shares exceeds 10 percent of all shares in the Company.

Acquisitions may only take place to the degree that they are justifiable in light of the Swedish Companies Act's prudence concept. Transfers may be made as payment of all or part of the purchase consideration upon the acquisition of companies or business activities, upon which the consideration shall correspond to the share's estimated market value. In the latter case, payment may be made through capital contributed in kind, in the form of shares or business property, or through a set-off against claims against the company. Transfers may not be made through Nasdaq Stockholm.

The reason for the proposal and waiver of shareholders' preferential rights is to provide the board with the opportunity to adapt the Company's capital structure to its capital requirements and thereby increase shareholder value, as well as to enable the Company to utilise repurchased shares as payment in full or in part for the acquisition of companies or business activities. In connection with such acquisitions, the board of directors is, however, not entitled to combine the authorisation under this item 15 with the authorisation under item 14 regarding issue of shares of class B in such way that the total number of shares of class B that is paid in connection with acquisitions made through issues in kind exceeds 10 percent of the registered share capital. In addition repurchase shall be used for securing available shares in under item 17 proposed share savings program if introduction of such is adopted at the AGM.

Acando will not, consequently, trade in its own shares.

For resolution according to the board's proposal according to this item 15 requires that the resolution is supported by shareholders with at least two thirds of both the given votes as the shares represented at the AGM.

### **Proposal of the board regarding guidelines for the remuneration of senior executives (item 16)**

The board of directors proposes that the following guidelines for the remuneration of senior executives (the managing director and members of Group management) be adopted:

The Company shall offer competitive and market-adapted conditions that enable the Company to recruit and retain proficient senior executives. Remuneration shall comprise a salary, long-term incentive programs and pension provisions. The salary shall contain fixed and variable components. The ambition is that the fixed salary plus 40 percent of the maximum possible variable salary shall constitute a total salary that is in line with the market when the Group's quantitative financial and operational goals, established by the board, are achieved.

The following shall also apply:

- The **fixed salary** shall be revised on 1 January each year.
- The **variable salary**, which shall be adjusted annually, shall be linked to the Group's results. It shall be limited to a maximum. The total cost of the variable part for the company management shall not exceed 100 percent of the fixed salary costs for this group depending on goal achievement.
- The possibility to participate in **long-term incentive programs** shall be given in accordance with resolutions adopted by the Company's annual general meetings of shareholders.
- **Pensions** shall always be premium-based in order to create predictability. For the managing director, the premium shall represent 35 percent of the fixed salary, and for other Group senior executives a maximum of 30 percent. In general, the age of retirement shall be 65 years.
- **Severance pay and termination pay** for senior executives, upon termination by the Company, may all in all give right to maintained salary during a maximum period of 18 months, less any

income that may be received for other employment or business activities during the final 12 months. Should the managing director resign, a period of notice of termination of six months shall apply. Should the Company give notice to the managing director, a period of notice of termination of six months shall apply plus severance pay of 12 monthly salaries less any income that may be received for other employment or business activities during the final 12 months. The managing director may resign from his employment at conditions as if the Company had terminated the employment should an individual shareholder or a formal group of shareholders obtain more than 50 percent of the voting rights in the Company.

The guidelines shall apply to employment contracts entered into after the AGM, as well as to any amendments made to existing conditions. The board of directors furthermore proposes that deviations may be made from the above guidelines should the board deem that special grounds prevail in individual cases.

Remuneration of the managing director is set out in the annual report under Note 9. (The annual report 2017 will be published on Acando's website in April.)

### **Share savings program 2018 (item 17)**

**Resolution regarding a share savings program, comprising: A. Implementation of a share savings program in 2018, B. Authorization to resolve to issue Class C shares, C. Authorization to resolve to repurchase Class C shares, D. Resolution on the transfer of own Class B shares, and E. should the AGM not resolve in accordance with item B-D above, entering into an equity swap agreement with a third party.**

The board of directors would like to increase the potential for recruiting and retaining key employees, and therefore proposes that the AGM approve the implementation of a share savings program 2018 (the "Program") for senior executives and other key employees within the Acando Group. The Program has a similar structure to the share savings programs approved by the annual general meetings ("AGMs") held in 2008, 2009, 2010, 2011, 2012, 2013, 2014 (and extra general meeting 2014), 2015, 2016 and 2017.

The board of directors considers that the most cost-effective and flexible method of transferring Class B Acando shares under the Program is obtained through a directed issue of Class C shares repurchased since. Class C shares will then be held by the Company and then the appropriate number of Class C shares, following reclassification into Class B shares, be transferred to participants in accordance with the program and other outstanding equity incentive plan. This in accordance with item B.-D. below.

Should the necessary majority not be obtained for this proposal, the board of directors proposes that the transfer be hedged by entering into a share swap agreement with a third party in accordance with item E. below.

#### ***A. Implementation of a share savings program***

With reference to the above, the board of directors proposes the implementation of a share savings program based on the main terms and principles stated below.

- a) The Program will cover in total no more than 50 senior executives and other key employees in the Acando Group based in Sweden and other countries. Participants will, after a qualifying period of just over three years and assuming an investment of their own in Acando shares, be given the opportunity to receive allotments of additional Acando shares without consideration, the number of shares depending partly on the number of Acando shares they have purchased themselves and partly on whether certain performance conditions have been fulfilled.
- b) The term of the Program is proposed to be three years.
- c) Participation in the Program assumes that the participant, during the period 9 May 2018 – 7 June 2018, acquires and locks into the Program class B Acando shares ("Savings Shares"). The board can, however, in certain cases, allow class B Acando shares acquired before this

period to qualify as Savings Shares, on condition that they are locked into the Program and are not included in any other current ongoing option or share saving program or similar program. Dependent on the fulfilment of certain performance conditions linked to Acando's earnings per share before taxes but after dilution ("EPS") for the financial years 2018-2020, the participant shall be entitled, without consideration, to receive an allotment of class B Acando shares ("Performance Shares"), provided that that conditions for Savings Shares have been met.

- d) The allotment of Performance Shares under the Program will take place within a period of 30 trading days from the day after that on which the Company publishes its interim report for the second quarter of 2021.
- e) A prerequisite for the participant's right to receive Performance Shares is that the participant continues to be employed within the Acando Group throughout the qualification period until the day of allotment and that the participant, during this period, has retained the Savings Shares that have been locked into the Program. The employee shall be able to produce the contract note for each Savings Share, as proof that the Savings Share was purchased during the period 9 May 2018 – 7 June 2018, or before that date if the board has allowed this in accordance with the above, and that the employee still owns the Savings Share in question. The allotment of Performance Shares requires, in addition, that certain performance conditions be fulfilled.
- f) Based on the fulfilment of performance requirements maximum 1,000,000 Performance Shares of Acando class B shares are allocated. A resolution on participation in the Program and the maximum number of Performance Shares each participant may be allotted, will be adopted by the board of directors no later than 30 June 2018. On that occasion, the employee's position within and importance to the Acando Group will, among other items, be taken into consideration.
- g) The key people within the framework of the Program will be able to acquire Savings Shares and receive Performance Shares without consideration, in accordance with the following four categories.
- Category A (the managing director): a maximum of 18,000 Savings Shares and 216,000 Performance Shares Type 1,
  - Category B (maximum 7 individuals) each a maximum of 12,000 Savings Shares and 120,000 Performance Shares Type 1,
  - Category C (maximum 20 individuals) each a maximum of 3,000 Savings Shares and 12,000 Performance Shares of which 3,000 Performance Shares Type 2 and 9,000 Performance Shares Type 1,
  - Category D (maximum 40 individuals) each a maximum of 3,000 Savings Shares and 3,000 Performance Shares Type 2.

Performance Shares are divided into Type 1 and Type 2, with different performance requirements. However, the Program in total may not exceed a maximum of 1,000,00 Performance Shares, of which maximum 180,000 Performance Shares Type 2.

- h) Any resolution on participation in the Program shall be conditional on that it, in the Company's judgement, can be offered with reasonable administrative costs and financial contribution. Prior to the allotment of Performance Shares, the board of directors shall assess whether the allotment is reasonable in relation to the Company's financial results, position and performance compared with competitors, as well as other factors. In this regard, the participant's maximum gross profit per Performance Share shall be limited to four times the share price of the class B Acando share at the time of the commencement of the qualification

period,<sup>1</sup> for which reason the number of Performance Shares allotted to the participant may be reduced proportionally in order to achieve such limitation.

- i) The number of Performance Shares may be subject to recalculation as a result of an intervening bonus issue, split, rights issue and/or similar events.
- j) The board of directors, or a committee appointed by the board of directors shall, by applying the above guidelines, have the right to adopt more detailed terms for the Program. Minor deviations may be made from the above guidelines should the board deem that special grounds prevail in individual cases. The board shall also, in case circumstances arise that significantly affect the difficulty in achieving the set performance targets, adjust them so that the estimated difficulty level is maintained.
- k) The maximum number of class B Acando shares included in the Program shall amount to approximately 0.9 percent of the number of issued shares after dilution and approximately 0.7 percent of the number of votes after dilution.
- l) For the purpose of ensuring long-term ownership, a minimum qualification condition is to be introduced for participation in future programs. The intention is that the minimum level be increased over time, partly through participation in the 2010, 2011, 2012, 2013, 2014, 2015, 2016, 2017 and 2018 program and partly through participation in future incentive programs. The minimum level is defined as the value of the aggregate volume of allocated Savings Shares and Performance Shares, i.e. there is no requirement for additional investment in shares by the participants. The minimum level shall be limited to a maximum of 300 percent of basic annual salary (fixed salary) for Category A and B. For Category C and D there is no minimum holding requirement. During the period until the minimum level has been attained, the participant does not have the right to sell Savings Shares or Performance Shares. Exceptions are allowed for the costs of personal income tax in allotment of current share savings programs. When the minimum holding has been attained, the participant has the right to sell shares above that level.

#### **B. Authorization to resolve to issue Class C shares**

The Board proposes that the Annual General Meeting resolves to authorize the Board, during the period until the Annual General Meeting 2019, to increase the Company's share capital by not more than SEK 1,379,238 by the issue of not more than 1,000,000 class C shares, each with a ratio value of SEK 1.3792. With disapplication of the shareholder's preferential rights, Nordea Bank AB (publ), or other institution, shall be entitled to subscribe for the new class C shares at a subscription price corresponding to the ratio value of the shares. The purpose of the authorization and the reason for the disapplication of the shareholder's preferential rights in connection with the issue of shares is to ensure delivery of class B shares to participants under the Program.

#### **C. Authorization to resolve to repurchase Class C shares**

The Board proposes that the Annual General Meeting resolves to authorize the Board, during the period until the Annual General Meeting 2019, to repurchase Class C shares. The repurchase may only be effected through a public offer directed to all holders of Class C shares and shall comprise all outstanding Class C shares. The purchase may be effected at a purchase price corresponding to the ratio value of the shares. Payment for the Class C shares shall be made in cash. The purpose of the repurchase is to ensure delivery of class B shares to participants under the Program.

#### **D. Resolution on the transfer of own Class B shares**

The Board proposes that the Annual General Meeting resolves that Class C shares that the Company purchases by the virtue of the authorization to repurchase its own Class C shares in

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<sup>1</sup> Calculated in accordance with the official exchange list quoted average volume-weighted price paid on the specified date for class B Acando shares on Nasdaq Stockholm.

accordance with item C above, following the reclassification into Class B shares, may be transferred to participants in the Program as well as participants in other outstanding equity-related incentive programs in accordance with the approved terms. The Board further proposes that the Annual General Meeting resolves that a maximum of 1,000,000 Class B shares may be transferred to participants in accordance with the terms of the Program. These shares can either be Class B treasury shares held by the Company or Class B shares held by the Company after reclassification from Class C shares.

A decision to transfer the Company's own class B shares may be taken on the following conditions:

- a) Transfer may only be made of class B Acando shares, whereby 1,000,000 class B shares may be transferred without consideration to the participants in the Program.
- b) The right to obtain class B shares without consideration shall lie with persons within the Acando Group who are participants in the Program. Furthermore, subsidiaries shall be entitled to acquire class B shares without consideration, upon which such companies shall be obliged, in accordance with the conditions of the Program, immediately to transfer the shares to persons within the Acando Group who participate in the Program.
- c) Transfers of class B shares shall be made without consideration on the date and on the other conditions on which participants in the Program are entitled to acquire shares, i.e. within a period of 30 trading days counted as of the day after the Company publishes the interim report for the second quarter of 2021.
- d) The number of class B shares that may be transferred within the framework of the Program may be subject to recalculation as a result of an intervening bonus issue, split, rights issue and/or similar events.

#### ***E. Equity swap agreement with a third party***

The board of directors proposes that the annual general meeting, should the necessary majority not be obtained for item B.-D. above, resolve to hedge the financial exposure to which the Program is expected to give rise by the Company entering into a share swap agreement with a third party, whereby the third party in its own name on Nasdaq Stockholm shall acquire and transfer shares in the Company for employees who are participants in the Program.

#### **Majority requirements**

The resolution adopted by the shareholders' meeting regarding the implementation of the Program according to item A above shall require a majority of more than half of the votes cast at the meeting. A valid resolution under item B and C above shall require that shareholders representing not less than 2/3 of the votes cast as well as the shares represented at the meeting approve the resolution and for D above shall require that shareholders representing not less than nine-tenths of the votes cast as well as the shares represented at the meeting approve the resolution. Item E above shall require a majority of more than half of the votes cast at the meeting.

#### **The board of directors' explanatory statement**

The board of directors wishes to increase the ability of the Company to recruit and retain key employees. Moreover, an individual long-term ownership commitment among the participants in the Program is expected to stimulate greater interest in the Company's business operations and results, improve motivation, and increase the feeling of affinity within the Company. The board of directors believes that the implementation of an incentive program as above will benefit the Company and its shareholders. The program will provide a competitive and motivation-improving incentive for senior executives and other key employees within the Group.

The Program has been designed to reward the participants for increased shareholder value by allotting class B shares, based on the fulfilment of conditions in respect of results and operations. Allotments shall also require a private investment by each respective participant through the acquisition of class B shares by them at market price. By linking the employees' remuneration to an improvement in the Company's results and value, the long-term value growth of the Company is rewarded. Based on these circumstances, the board of directors considers that the implementation of the Program will have a positive effect on the Acando Group's continued development, and will thus be beneficial to the shareholders and the Company.

The transfer of acquired class B shares in accordance with item D above, forms part of the implementation of the proposed Program.

In the light of what has been set out above, the board of directors believes that it will be beneficial to the Company and its shareholders for participants in the Program to be encouraged to become shareholders in the Company.

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### **Number of shares and votes in the Company**

On the date on which this notice to attend was issued, the total number of shares in Acando amounted to 104,957,419 of which 3,639,990 are class A shares and 101,317,429 class B shares, and the total number of votes in the Company amounted to 137,717,329. Acando holds 1,163,048 class B shares that cannot be represented at the AGM.

### **Authorization**

The board of directors or the person appointed by the board of directors is with full right of substitution proposed to be authorized to make necessary and small adjustments in order to enable registration of the resolutions at the Swedish Companies Registration Office and/or Euroclear Sweden AB.

### **Documents**

The annual report and audit report, as well as the board of directors' complete proposal as per item 17 and the board of directors' statement pursuant to Chapter 18 §4 and Chapter 19 §22 of the Swedish Companies Act and the auditor's statement pursuant to Chapter 8, § 54 of the Swedish Companies Act, will be available at Acando's website, [www.acando.com](http://www.acando.com) and at the Company's office at Vasagatan 16, Stockholm, Sweden, as of Thursday, 5 April 2018. Shareholders who wish to have these documents sent to them by post may request this via e-mail to [info@acando.com](mailto:info@acando.com).

### **Information at annual general meeting**

The board of directors shall, if any shareholder requesting it, and the board believes that it can be done without substantial injury to the company, provide information regarding the circumstances that may affect the assessment of an item on the agenda, and conditions that may affect the assessment of the company's and subsidiary's financial situation and the company's relationship to other group company.

Stockholm, March 2018

The Board of Directors Acando AB (publ)

For further information, please contact: Anneli Lindblom, CFO or Ulf J Johansson, Chairman of the Board, Acando AB, phone +46 (0)8-699 70 00.